Invitation for Bids

Government of Nepal
Ministry of Industry, Commerce and Supplies
Trade and Export Promotion Centre

DEVELOPMENT AND IMPLEMENTATION OF NEPAL TRADE INFORMATION PORTAL

INVITATION FOR BIDS (IFB) No: NIRTTP/PCO/TEPC/G/NCB-25
(First Date of Publication: May 6, 2018)
Contract Identification Number: NIRTTP/PCO/TEPC/G/NCB-25
Grant number: H863-NP

1. The Government of Nepal (the Recipient) has been allocated grant funds (the “Grant”) from the International Development Association which are administered by the International Development Association (IDA (the “Bank”) and executed by the Ministry of Industry, Commerce and Supplies. Trade and Export Promotion Centre a Sub-project office of Nepal-India Regional Trade and Transport Project (“the Client”). The Recipient intends to apply the funds to eligible payments under the contract for which this Invitation for Bids is issued.

2. Ministry of Industry, Commerce and Supplies; Trade and Export Promotion Centre (TEPC), acting on behalf of Government of Nepal invites Sealed Bids for the following Contracts. The item wise details have been provided in the Section-V (Schedule of Requirements) of the Bid Document under the contract “Supply, Delivery and Installation of ICT Hardware & Other Equipment and Accessories”.

<table>
<thead>
<tr>
<th>Reference Number</th>
<th>Activity Name</th>
<th>Bid Document Price (NRs)</th>
<th>Bid Validity Period</th>
<th>Bid Security (NRs) and period</th>
</tr>
</thead>
<tbody>
<tr>
<td>NIRTTP/PCO/TEPC/G/NCB-25</td>
<td>Supply, Delivery and Installation of ICT Hardware &amp; Other Equipment and Accessories</td>
<td>3000.00</td>
<td>90 days</td>
<td>1,70,000.00 120 days</td>
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3. Bidding will be conducted through National Competitive Bidding (NCB) procedures following the Government of Nepal’s PPA and PPR provisions and as per financing agreement with the World Bank.

4. Eligible Bidders may obtain further information and inspect the bidding documents at the office of the Trade and Export Promotion Centre, Pulchowk, Na Tole, Lalitpur, Nepal, +977 1 55255689, info@tepc.gov.np or may visit the e-procurement section of public procurement monitoring office’s website https://bolpatra.gov.np/epgp.

5. Bidding documents may be purchased on or before 5 June 2018 during office hours from the address as given below by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee as mentioned in the above table. If so requested, the bidding documents may also be sent by post/courier services upon payment of additional cost of NRs. 5000.00. However, the Employer will not be responsible for delay or non-delivery of the documents so sent.

Or
In the event bidding documents are secured by download from the referenced website, payment must still be made for a submission to be responsive. Bidders must provide proof of payment with their bid submission.

6. Bidders who choose to submit their bid electronically may purchase the hard copy of the bidding documents as mentioned above or may download the bidding documents for e-submission from E-procurement section of PPMO’s Website http://www.bolpatra.gov.np/epgp. Bidders, submitting their bid electronically, shall deposit the fee (as specified above) of bidding document in the account as specified below and the scanned copy (pdf format) of the Bank deposit voucher shall be uploaded by the bidder at the time of electronic submission of the bids.


Bids must be submitted to the above office on or before 12:00 on 6 June, 2018. Documents received after this deadline shall not be accepted.

8. Bids shall be opened in the presence of Bidders’ representatives who choose to attend 13:00 on 6 June 2018 at the office of the Trade and Export Promotion Centre. Bids must be valid for a period of 90 days counting from the day of bid opening and must be accompanied by bid security which shall be valid for minimum 30 days beyond the bid validity period i.e. 3 Oct 2018.

The bid must be accompanied by a bid security of Nepal Rupees 1,70,000.00 issued by A-Class local bank or the equivalent of freely convertible currency in the form of a bank guarantee issued directly by a reputable bank and counter guaranteed by A-class local bank, in
the form provided in the bidding documents. Those bidders who submit the bid electronically are required to submit Original Bid Security Letter, Bank Voucher and other related documents of bids to the Employer/Purchaser upon notification from the employer for verification purpose.

If the specified date of purchasing, submission and opening falls on a government holiday then the same time of next working day shall be considered for such events. However, the date for bid submission and opening shall be considered the next working day of last date of bid purchasing. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.

Bidders are required to specify the total price of the Bid in the Letter of Bid (Bid Form) or the Bid Price in the Price schedule. Failure to specify the total price of the Bid in such documents, shall be ground for declaring the bid non responsive.

9. Any intimidation, collusion and cartelling during bidding process shall be punishable by law.

10. The Employer reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.

The name and identification of the contract are as follows:

For further query, please contact the address below.

Nepal India Regional Trade and Transport Project

Trade and Export Promotion Centre
Pulchowk, Lalitpur, Kathmandu, Nepal
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Telephone: +977-1-5525898